



कर्मचारी भविष्य निधि संगठन
Employees Provident Fund Organisation
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)



(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

मुख्य कार्यालय/Head Office

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Website: www.epfindia.gov.in, www.epfindia.nic.in

No:WSU/ErroneousLinkingofUAN/E-838432/2024-25/10

Date: 17/Jan/2025

To

All ACC HQ's Zones
Addl. CPFC (Zones),
All RPFCS/OICs (Field Offices)

Sub: De-Linking of erroneously linked Member Ids from UAN - reg.

Madam/Sir,

In order to empower the members to delink any erroneous Member Id in their UAN which had been linked without their knowledge, it has been decided to provide a facility to the members to De-Link such wrongly linked MIDs from their UAN. A detailed User Manual for such facility is enclosed herewith for guidance of the members about the process of delinking.

This facility may be widely publicized to all the employers and members in your respective jurisdictions for making use of the same judiciously.

[This has the approval of CPFC]

Yours sincerely,


G. R. Suchindranath
Addl. CPFC (WSU)

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User Manual for Delinking of Member IDs

➤ Introduction

This guide provides step-by-step instructions for members to delink their wrongly linked Member IDs via the unified portal. Follow the instructions carefully to ensure a smooth process.

➤ Steps to Delink Member IDs

1. Login to the Member Interface

1. Open the Member Interface of unified portal (<https://unifiedportal-mem.epfindia.gov.in/memberinterface/>).
2. Enter your **UAN, Password, and Captcha.**
3. Click the **Sign in** button.

The screenshot shows the EPFO Member Interface login page. The header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The right side of the header displays "Universal Account Number (UAN) MEMBER e-SEWA". Below the header, there is a navigation bar with "Dear EPF Members !!" and a "No last" indicator. The main content area contains several notices and links. On the right, there is a login form with fields for UAN, Password, and Captcha, along with "Sign in" and "Reset" buttons. Below the login form is a "Forgot Password?" link. At the bottom, there are sections for "Benefits of Registration" and "Important Links".

2. OTP Verification

1. After signing in, an OTP will be sent to your registered mobile number.
2. Enter the OTP received on your registered mobile in the designated field.
3. Complete the captcha and click the **Submit** button.

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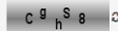
Universal Account Number (UAN)
MEMBER e-SEWA

Login Second Factor Authentication

OTP has been sent on registered mobile number XXXXXX9657 along with OTP-ID : 2013

One Time Password *

(OTP will be valid for 5 mins)



Captcha *

Submit Cancel

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3. Accessing the Service History

1. After successful login, navigate to the **View** menu.
2. Click on the **Service History** sub-menu.

The screenshot shows the EPFO member profile page. At the top, there is a navigation bar with 'Home', 'View', 'Manage', 'Account', 'OTCP', 'Online Services', and 'EI'. The 'View' menu is expanded, showing 'PROFILE', 'SERVICE HISTORY', 'UAN CARD', and 'PASSBOOK'. The 'SERVICE HISTORY' option is highlighted. On the right, the 'Member Profile' section displays the following information:

UAN	XXXXXXXXXXXX
Name	VAIBHAV RAMESH MAPARI
Birth Date	XX/XX/XXXX
Gender	MALE

Below the profile information, there are sections for 'Profile information' and 'More information'. At the bottom left, an 'Alert' section contains three messages:

- Kind attention Members. Now Aadhaar is mandatory for filing ECR.
- Important notice about mobile number updation. Click here to read.
- How to file e Nomination. Click here to read.

The footer contains the same copyright and version information as the first screenshot.

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4. Viewing Service History

1. On the Service History page, you can view all your service records.
2. To delink wrongly linked previous member ID details, click the **Delink** button next to the corresponding record.

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UAN: [redacted] [A] [A+] [Logout]

Home View Manage Account OTC Online Services ELI

Service Details [Detailed View](#) [Download PDF](#)

Show 5 entries Search: [input]

Sr.No	Member Id	Establishment Name	Establishment ID	DOJ EPF	DOE EPF	DOJ EPS	DOE EPS	DOJ FPS	DOE FPS	Action
1	[redacted]	A. B. C AND SONS master	[redacted]	01-JUN-2024	01-NOV-2024	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	
2	[redacted]14	NDCEPFO	[redacted]	21-SEP-2023	14-MAY-2024	21-SEP-2023	14-MAY-2024	NOT AVAILABLE	NOT AVAILABLE	De-link
3	[redacted]	LAXMI+ENTERPRISE1	[redacted]	21-SEP-2023	NOT AVAILABLE	21-SEP-2023	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	

Showing 1 to 3 of 3 entries Previous 1 Next

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5. Confirmation Prompt

1. A confirmation alert will appear. Click **OK** to proceed.

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UAN: [redacted] [A] [A+] [Logout]

Home View Manage Account OTC Online Services ELI

Service Details [Detailed View](#) [Download PDF](#)

Show 5 entries Search: [input]

Sr.No	Member Id	Establishment Name	Establishment ID	DOJ EPF	DOE EPF	DOJ EPS	DOE EPS	DOJ FPS	DOE FPS	Action
1	[redacted]	A. B. C AND SONS master	[redacted]	01-JUN-2024	01-NOV-2024	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	
2	[redacted]14	NDCEPFO	[redacted]	21-SEP-2023	14-MAY-2024	21-SEP-2023	14-MAY-2024	NOT AVAILABLE	NOT AVAILABLE	De-link
3	[redacted]060	LAXMI+ENTERPRISE1	[redacted]	21-SEP-2023	NOT AVAILABLE	21-SEP-2023	NOT AVAILABLE	NOT AVAILABLE	NOT AVAILABLE	

Showing 1 to 3 of 3 entries Previous 1 Next

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6. Employment Status and Consent

1. The next page will prompt you to select reason for delinking.
2. Provide the required consents by checking the two boxes.
3. Click the **Get OTP** button.

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MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN: 1 H MAPARI

Home View Manage Account OTP Online Services ELI

Service Details / De-link Member

Employment Status: -- Please select an option --

I hereby take the responsibility to de-link this service from my UAN. I understand that once this member ID is de-linked, it will not be linked again.

I hereby consent to provide my Aadhaar Number, Biometric and/or One Time Pin (OTP) data for Aadhaar-based authentication for the purpose of establishing my identity for de-linking of member id. मैं सदस्य आईडी को डी-लिंक करने के लिए अपनी पहचान स्थापित करने के उद्देश्य से आधार-आधारित प्रमाणीकरण के लिए अपना आधार नंबर, बायोमेट्रिक और/या वन टाइम पिन (ओटीपी) डेटा प्रदान करने के लिए सहमति देता हूँ।

Get OTP Cancel

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7. OTP Verification for Delinking

1. An OTP will be sent to your Aadhaar-registered mobile number.
2. Enter the OTP, then click **Submit**.
3. If the OTP is not received within 2 minutes, click the **Resend** button to generate a new OTP.

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UAN: 1 BTH

Home View Manage Account OTP Online Services ELI

Service Details / De-link Member

Employment Status: I never worked in this establishment and my UAN was added without my consent.

I hereby take the responsibility to de-link this service from my UAN. I understand that once this member ID is de-linked, it will not be linked again.

I hereby consent to provide my Aadhaar Number, Biometric and/or One Time Pin (OTP) data for Aadhaar-based authentication for the purpose of establishing my identity for de-linking of member id. मैं सदस्य आईडी को डी-लिंक करने के लिए अपनी पहचान स्थापित करने के उद्देश्य से आधार-आधारित प्रमाणीकरण के लिए अपना आधार नंबर, बायोमेट्रिक और/या वन टाइम पिन (ओटीपी) डेटा प्रदान करने के लिए सहमति देता हूँ।

Get OTP Cancel

▲ OTP has been sent to your registered mobile number : *****1698

One Time Password *
(OTP will be valid for 1m 53s)

Submit Cancel

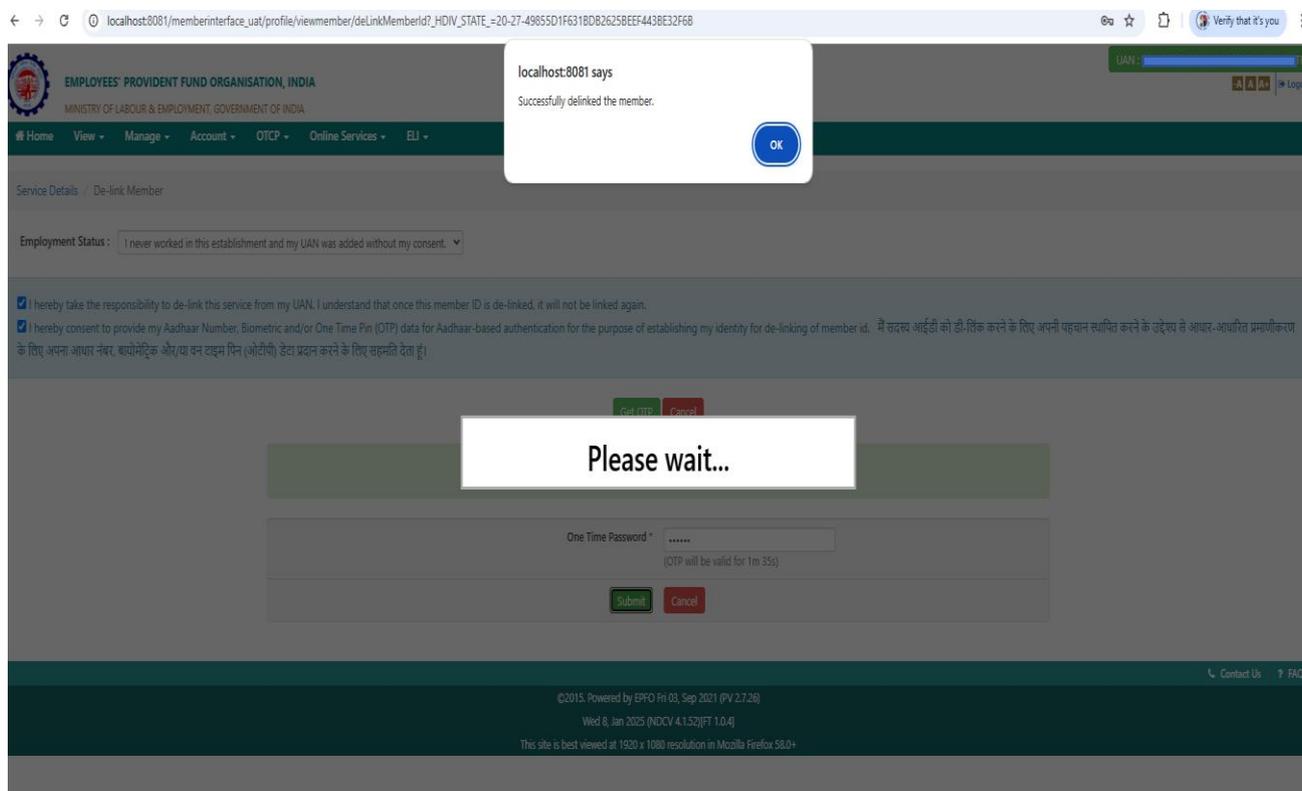
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8. Successful Delinking

1. Upon successful verification, the Member ID will be delinked.
2. A success message will be displayed.
3. The page will redirect to your service history, where the delinked Member ID will no longer appear.



9. Error Scenario

- If an ECR (Electronic Challan-cum-Return) has been filed against the Member ID, you will receive an error message upon attempting to delink.
- After acknowledging the error message by clicking **OK**, you will be redirected to the Service History page, and delinking will not proceed.

Notes

- Ensure your Aadhaar-linked mobile number is active and accessible.
- Verify all details before initiating the delinking process to avoid errors.
- Contact support if you face repeated issues or errors during the process.